

AR  
JASPER HIGH SCHOOL  
P.O. BOX 446  
JASPER AR 72641  
870-446-2223

**School Parent Involvement Policy**

**This form was adapted from, *A Toolkit for Title I Parent Involvement.*  
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.**

**Please do not copy/paste information from the "Hints". Retype the information that you want to use. If you copy/paste your report will not look clean and nice.**

To complete this form:

1. Enter your responses.
2. Click "Save" at the bottom of the form to save your responses.
3. To submit your report, return to the dashboard, go to the Required Reports section, and click the School Parent Involvement Policy - Report "submit" button.

Note: Please review your responses if you are copying and pasting from Word. There may be some compatibility issues that will need to be edited.

**Please answer the following questions.**

**District**

Jasper

**School Improvement Status**

Achieving

**Grade Levels**

7-12

**Parent Involvement Coordinator**

Waynetta Villines

**Are you Title I Schoolwide?**

- Yes
- No
- N/A

**Percent of free and reduced lunch**

71.6%

**Parent Involvement Committee Members**

*(Select "Repeat" to open more entry fields to add additional team members)*

**Enter committee members**

**First Name**

Waynetta

**Last Name**

Villines

**Position**

teacher

**Enter committee members**

**First Name**

Dwayne

**Last Name**

Barnard

**Position**

Elementary Counselor

**Enter committee members****First Name**

Katrina

**Last Name**

Davidson

**Position**

parent

**Enter committee members****First Name**

Dessa

**Last Name**

Emerson

**Position**

parent

**1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

The school will create a Web site to house classroom Web pages for each teacher. Homework assignments and pertinent classroom information will be available on classroom Web pages.

Parents can access their child's grades using a username and password they received at the beginning of the school year. Margie Rutledge 446-2223

Parents may use e-mail to communicate with members of the school staff. jasper.k12.ar.us

The school will provide a telephone messenger system to inform parents of upcoming events. Jeff Lewis 446-2223

Teachers will routinely contact parents on an individual basis to communicate about their child's progress.

The school will provide to parents reports/report cards every 4 1/2 weeks and 9 weeks respectively with information regarding their child's academic progress and upcoming classroom and school events. Jeff Middleton 446-2223

The school will send parents a parent-friendly letter that explains their child's test results and standardized test scores. Jeff Middleton 446-2223

The school will offer parents a special transition workshop each year on how to help their student to successfully enter high school. Waynetta Villines 446-2223

The school will use the student handbook and school Web site to inform parents about the Title I Schoolwide Plan.

The school has a Facebook page which parents can access for current school events. Margie Rutledge 446-2223.

The school will administer parent surveys at the beginning of the school year. Jeff Lewis 446-2223

**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

An annual meeting will be scheduled to encourage parents to become involved with reviewing and revising of the School's Title I Plan. Waynetta Villines 446-2223

Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Individual teachers 446-2223

Two Parent Teacher Conferences will be held each school year. September and February.

The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

Open House - August

Awards Days -- open dates at the end of each 9 wks to be determined by Counselors K-12

Veteran's Day Program - November

Band and Choir Concerts - Winter and Spring

Literacy Night - October

Transition Night - May

Science and History Fairs November and January

Volunteer opportunities are available for parents at all times.

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### **3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

The school will work with Jasper Elementary School and Jasper High School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will host a special orientation program for parents and students to help with the transition. Parents will have the opportunity to meet the new teachers at the end of the school year. Dwayne Barnard 446-5320 and Waynetta Villines 446-2223

STATE REQUIREMENT – Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. Jeff Lewis 446-2223

STATE REQUIREMENT (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer that three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. August and June. Parent Involvement Coordinator Waynetta Villines and Administration

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### **4. How will your school work with parents to create a School-Parent-Compact?**

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. Jeff Lewis 446-2223

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### **5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

- STATE REQUIREMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. Waynetta Villines 446-2223
- STATE REQUIREMENT - The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school. Waynetta Villines 446-2223

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**6. How will your school provide resources for parents?**

- STATE REQUIREMENT - The school will distribute Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). Jeff Lewis 446-2223
- STATE REQUIREMENT - To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. Susan Nichols 446-2223
- Create a parent center. Dwayne Barnard 446-2223
- STATE REQUIREMENT – Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. Jeff Lewis 446-2223
- STATE REQUIREMENT – The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator Waynetta Villines 446-2223

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**7. How will your school engage parents in the evaluation of your parental involvement efforts?**

The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

A Comprehensive Needs Assessment Survey will be administered online

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**8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?**

STATE REQUIREMENT – Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

The school will use the results of the survey to plan and conduct activities of interest to parents.

All students and teachers participate in monthly advisory meetings .

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**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

An Annual Title I Meeting will be conducted in the Fall. The agenda, the sign-in sheet and the minutes for this meeting will be generated separately from any other events and kept on file in the school's office.

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**When you have completed this form, please click SAVE AND PREVIEW to get an electronic pdf copy of this School/Parent Involvement Policy form. Please send a copy to your district for review. Once approved you may post the pdf copy to your webpage.**

*\*Note: All previous reviewer comments have been removed from this form and will no longer display on any printed or electronic version.*