



## Dear EZSchoolPay Parent,

In an effort to help make a smooth, worry-free transition from this school year to the next, we've compiled a list of helpful tips for how to use EZSchoolPay amid a number of common scenarios.

Thank you, and enjoy your summer!

EZSchoolPay.com



## Account Funds

Any funds that have not been used on your child's meal account automatically carry over to the new school year, even if your child changes schools within the district.

## Recurring Payments

Recurring payments with no set "end date" will continue to run as scheduled unless those payments are disabled in EZSchoolPay. Disabling a payment must be done online (not through the app). Instructions for disabling recurring payments are listed in the Recurring Payment section of EZSchoolPay.

## Refunds

If a positive balance is left on your child's account at the end of the school year, and you would like to request this amount be refunded to you, please contact your child's school district for processing.

## Balance Transfers

If all or a portion of the remaining funds in your child's account need to be transferred to another child (e.g. an older sibling graduated and you would like to move the remaining funds to a younger sibling's account), please contact your child's school district for processing.

## Enrollment Information

Once the 2017-18 school year has ended, your child may continue, for a period of time over the summer months, to be listed in the school and/or grade level in which she/he previously had been listed. Once the school district performs the rollover to the new school year, this information will update automatically on [www.EZSchoolPay.com](http://www.EZSchoolPay.com).